

January 04, 2017

**Alan L. Atega**

ACLC College of Butuan City, Inc.

­­­­­­­­­School Director

**STEERING**

**COMMITTEE**

Dear Sir or Madam:

Greetings!

The Father Saturnino Urios University – Business Administration Program (BAP) will celebrate its 62nd BA Days this coming February 1-4, 2017, with the theme*: “Exceeding Limits: The True Heart of a Champion”*. The BAP-Supreme Student Government in coordination with the BAP-Faculty prepared several activities for the whole duration of the BA Days.

**LEXER ANNE DE LUNA**

**JOVER PASTOR**

***Convener***

***Vice Convener***

One of the events will be the CARAGA Business Students’ Forum with the theme: *“Expanding Connections: A Means of Creating Vision Towards Business Excellence”* this coming February 3, 2017, at Father Saturnino Urios University. We will be inviting Higher Education Institutions (HEI’s) in CARAGA Region as our prospective participants. The purpose of which is to update students on the trend in product development, packaging, labeling, and marketing. We will also be inviting and listening to a success story of an entrepreneur who engaged in in exporting products.

**KIRK SANTILLAN**

**ARA CALO**

***for Secretariat***

***Vice Convener***

***for Externals***

***Vice Convener***

In line with this, we would like to ask any Business Administration Student/s from your institution to attend the CARAGA Business Students’ Forum as Participant/s to the event. There will be a registration fee of Php 300.00 which includes: Seminar Kit, Lunch, Snacks, and Dinner during the forum. Further information and the Endorsements from FSUU, and **CHED** will be provided.

***for Logistics***

***Vice Convener***

**KATE JESSA ACERO**

May we have the name/s of the participants on or before January 20, 2017.

**CHEDRIL PALMA**

Should you have any queries, please do not hesitate to contact us through the contact information indicated in this letter. We are eagerly looking forward to hear from you.

***for Communication***

***Vice Convener***

On behalf of the Steering Committee,

**HENNESSY LABIN**

***for Finance***

***Vice Convener***

**Jover M. Pastor**

Governor

Father Saturnino Urios University

**TRINA MARIE FLORES**

Business Administration Program

***for Finance***

***Vice Convener***

Supreme Student Government